



क्रमांक /No. AIIMS/R/CS/MRD/19/17599/LPC

दिनांक: 09/08/2019

Notice for inviting Quotation for Printing of Various Form for Medical Record Department at AIIMS Raipur.

कोटेशन सूचना
QUOTATION NOTICE

Sealed quotations are invited from intending registered Stockiest/ Distributors having GST/ relevant documents for Printing and Supply of Various Form for Medical Record Department at AIIMS, Raipur should be submitted to Medical College Building, 2nd Floor, Gate no. 05 office of Store Officer up to 3:00 pm on **19th August 2019**, item description as per detailed bellow.

स. क्र. S. N.	सामग्री का विवरण Description of Item	मात्रा Qty.	HSN Code	ब्रांड Make/ Brand/ Model	इकाई दर Unit Price in ₹	कर GST in %	कर सहित इकाई दर Unit Price Incl. GST	कुल रकम Total Price in ₹.
1.	Requisition Form A-4 Both Side, 80GSM paper, Single Color	500 Nos						
2.	Donor health questionnaire A-4 Both Side, 80GSM paper, Single Color	1000 Nos						
3.	Deposit Slip A-4 Both Side, 80GSM paper	1000 Nos						
4.	Worksheet A-4 Both Side, 80GSM paper	500 Nos						
5.	Cross Match Form A-4 Both Side, 80GSM paper	500 Nos						
6.	Issue Slip A-4 Both Side, 80GSM paper	500 Nos						

नियम एवं शर्तें:

Terms & Condition:

1. Rate should be mentioned in word and figures both.
2. Taxes/GST, if any (Should be clearly mentioned).
3. Delivery period:
 - a) Firm to supply the sample for approval within 03 days from the date of issue PO.

- b) Concerned department must be approved the sample physically within 02 days from the submission of sample.
- c) Firm to supply the material within 10 days from date of approval of sample physically.
- d) Proof reading compulsory before printing of all the proforma.
- e) Firm must get the sample approved by concerned department before bulk supply
4. No any additional documents related to this NIQ will be entertained after opening of NIQ.
 5. Price should be F.O.R. Destination basis (MRD).
 6. LD @ 0.5% of delayed supply per week or part of week for delay of supply of material subject to maximum up to 10% of delayed supply should be deducted.
 7. Quotation No/Name and Due date of opening must be written on top of the envelop.
 8. 100% payment against received and acceptance of material.
 9. No claim will be entertained regarding interest on any payment.
 10. Where there is a statutory requirement for tax deduction at source, such deduction towards income tax and other tax as applicable will be made from the bills payable to the Supplier at rates as notified from time to time.
 11. No payment shall be made for rejected stores. Rejected equipment's must be removed by the supplier within two weeks of the date of issue of rejection advice at their own cost & replace immediately. In case these are not removed these will be auctioned at the risk and responsibility of the suppliers without notice.
 12. **Brand and make should be clearly mentioned in offer as well as tender/quotation specific authorization may be submit with the offer/Bid.**
 13. GST rate applicable on your quoted item may please be confirmed. HSN code for each item should be clearly mentioned.
 14. Please confirm if there any change (Upward/Reduction) in your Basic Price structure. And you are also requested to pass the Input Credit as per the following Anti Profiteering Clause of GST.
"Upon Implementation of GST, any reduction in the rate of tax on supply of goods or service or the benefit of input tax credit shall be passed on to AIIMS Raipur by way of commensurate reduction in the prices".
 15. The GST registration details may please be furnished.
 16. AIIMS Raipur reserves the right to place the order for full or part quantity to one or more items.
 17. RTGS detail required for payment purpose.
 18. No part supply of part payment will be entertained.
 19. Validity of offer should not be less than 90 days.
 20. Supply, installation and commissioning will be done by firm (if applicable).
 21. The quantity shown in above requirement column are totally tentative, it can be increase and decrease at the time of placement of purchase order.

भंडार अधिकारी
एम्स रायपुर (छ.ग.)